

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Scholarship Committee]
FJC Scholarship Program
[Organization's Address]
[City, State, Zip Code]

Dear Scholarship Committee Members,

I am writing to formally apply for the FJC Scholarship. As a [Your Major] student at [Your University], I am dedicated to [briefly describe your academic and career goals].

In [Year], I [mention any relevant achievements or involvement related to the scholarship's focus]. I believe that the FJC Scholarship would greatly assist me in [explain how the scholarship will help you academically or personally].

Thank you for considering my application. I look forward to the opportunity to further discuss my candidacy.

Sincerely,

[Your Name]

[Your Student ID] (if applicable)

[Attachment: Application Form, Transcript, Recommendation Letters, etc.]