

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the FJC program. I am drawn to this opportunity because [briefly explain your motivation for applying and any relevant background].

I have a background in [your field/area of expertise], and I believe that my skills in [specific skills or experiences] make me a strong candidate for this program. [Provide examples of your achievements or experiences that relate to the FJC program.]

Moreover, I am particularly impressed by [mention any specific aspect of the FJC program or organization that resonates with you]. I am eager to contribute to [explain how you hope to contribute or what you hope to achieve].

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,
[Your Name]