

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Friend's Name]
[Friend's Address]
[City, State, Zip Code]

Dear [Friend's Name],

I hope this letter finds you well. I wanted to take a moment to reach out and let you know how much I appreciate our friendship.

You have always been there for me, and I want you to know that I am here for you too. If you're going through a tough time or just need someone to talk to, don't hesitate to reach out. Your feelings are important, and I'm here to listen.

Remember, you are not alone, and together we can navigate any challenges that come our way. I admire your strength and resilience, and I believe in you wholeheartedly.

Let's catch up soon! I'd love to spend some time together, whether it's grabbing coffee or going for a walk.

Take care of yourself, and remember that I'm just a call or message away.

Warmest wishes,

[Your Name]