

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Friend's Name]
[Friend's Address]
[City, State, Zip Code]

Dear [Friend's Name],

I hope this letter finds you in great spirits! I just wanted to take a moment to express how much your friendship means to me. [Insert a personal memory or reason why you value your friendship].

I cherish our time together and look forward to making more memories.

Let's catch up soon!

Warm regards,

[Your Name]