

****Friendly Goodbye Letter Outline for Moving Friend****

1. ****Date****
2. ****Greeting****
 - Dear [Friend's Name],
3. ****Opening Statement****
 - I can't believe the day has finally come for you to move!
4. ****Memorable Moments****
 - Recall a few favorite memories you've shared together.
 - Example: "I'll always cherish our spontaneous road trips and late-night talks."
5. ****Express Feelings****
 - Share how much they will be missed.
 - Example: "Your absence will definitely leave a void in my life."
6. ****Wishing Them Well****
 - Wish them success and happiness in their new location.
 - Example: "I know you're going to thrive in [New Location]!"
7. ****Stay in Touch****
 - Encourage staying connected through phone calls, texts, or social media.
 - Example: "Let's schedule regular catch-ups!"
8. ****Closing Statement****
 - Express hope for future visits or opportunities to reunite.
9. ****Farewell****
 - Warm send-off.
 - Example: "Take care and safe travels!"
10. ****Sign-off****
 - Love,
 - [Your Name]