

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

As I sit down to write this letter, my heart feels heavy knowing that our time together is coming to an end. The thought of saying goodbye to someone who has been such a significant part of my life is incredibly difficult.

From the moment we became friends, I knew there was something special about our bond. We have shared countless laughs, navigated through challenges, and created memories that I will hold close to my heart forever. I will cherish the late-night talks, spontaneous adventures, and the moments of support that we provided to each other.

As you embark on this new chapter in your life, I want you to know how proud I am of you. Your strength, determination, and ability to embrace change inspire me every day. Even though we may be apart physically, I carry a piece of you with me wherever I go.

Please remember that distance can never diminish the love and connection we share. I believe in you and all the amazing things that lie ahead. Don't hesitate to reach out whenever you need a listening ear or a virtual hug.

Thank you for being the best friend I could ever ask for. I will miss you dearly but am excited for all that your future holds. Until we meet again, take care of yourself and know that I will always be cheering you on.

With all my love,
[Your Name]