

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient Name]
[Recipient's Job Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am a recent graduate from [Your University] with a degree in [Your Degree]. I am writing to express my interest in [specific position or opportunity] at [Company Name].

During my time at [Your University], I developed a strong foundation in [relevant skills or experiences related to marketing]. I [mention any relevant internships, projects, or achievements]. I believe that my background in [specific area] and my passion for [specific interest related to the company or industry] make me a suitable candidate for this role.

I am particularly drawn to [Company Name] because [mention something specific about the company or its values]. I am eager to contribute my skills in [relevant skills] to help [Company Name] achieve its goals. I would love the opportunity to discuss how my background, skills, and enthusiasm can benefit [Company Name]. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,
[Your Name]