

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [Job Title] position at [Company's Name] as advertised [where you found the job listing]. As a recent graduate from [Your University] with a degree in [Your Degree], I am eager to apply my skills and knowledge in a dynamic and innovative environment like yours.

During my time at [Your University], I [mention relevant experience, projects, or activities that relate to the job]. This experience has equipped me with [specific skills or knowledge relevant to the position]. I am particularly drawn to [Company's Name] because [mention something specific about the company or its projects that attracts you]. I believe that my background in [your field] aligns well with your company's goals, and I am excited about the opportunity to contribute to your team.

I have attached my resume for your review, and I would be grateful for the opportunity to discuss how my education and passions align with the needs of your team. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,
[Your Name]