[Your Name] [Your Address] [City, State, ZIP Code] [Email Address] [Date] [Friend's Name] [Friend's Address] [City, State, ZIP Code] Dear [Friend's Name], I hope this letter finds you in great spirits! I've been thinking about the times we've shared and couldn't help but smile. You have this incredible way of lighting up any room with your charm and wit. I'd love to connect with you more and build our friendship. There's so much more to discover and enjoy together! Let's explore new adventures, share our stories, and create beautiful memories. Looking forward to hearing from you soon! Warm wishes, [Your Name]