

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Friend's Name]
[Friend's Address]
[City, State, Zip Code]

Dear [Friend's Name],

I hope this letter finds you well. I am writing to ask for your permission regarding [specific request or situation].

[Explain the context of your request and why you are seeking permission.]

I value our friendship and want to ensure that you are comfortable with this. Please let me know your thoughts, and feel free to ask any questions you might have.

Thank you for considering my request. I look forward to hearing from you soon!

Warm regards,
[Your Name]