

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Date]

Dear [Friend's Name],

I hope this letter finds you well! I've been thinking about [briefly mention the topic or situation], and I would love to get your thoughts on it.

I'm considering [describe what you are planning or thinking about]. It would mean a lot to me to have your approval and support. What do you think?

Let me know your thoughts when you can. Looking forward to hearing from you!

Take care,

[Your Name]