[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Date] [Friend's Name] [Friend's Address] [City, State, Zip Code] Dear [Friend's Name], I hope this letter finds you well. I am writing to ask for your consent regarding [specific request or situation]. Your agreement would mean a lot to me, and I want to ensure that you are comfortable with it. Please let me know your thoughts when you have a moment. I truly appreciate your consideration. Looking forward to hearing from you soon! Warm regards, [Your Name]