

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

I hope this letter finds you in great spirits! As I sit down to write, I am reminded of our countless adventures and the laughter we've shared.

[Insert a fun memory or an inside joke, such as: "Remember that time we got lost while hiking and ended up at that little cafe with the best hot chocolate?"]

I wanted to take a moment to catch up and share some exciting news.

[Briefly explain a personal update or something interesting happening in your life.]

What about you? I can't wait to hear about [mention something specific you know they've been working on or interested in, like a new job or hobby].

Let's plan a get-together soon! How about [suggest a date, activity, or place you both enjoy]? It would be great to reminisce and make more unforgettable memories.

Sending you all my love and a sprinkle of laughter.

Warmest wishes,

[Your Name]

P.S. I found that old photo of us at [mention an event or place]. I'll bring it the next time we meet!