

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: FHA Loan Pre-Approval Letter

We are pleased to inform you that you have been pre-approved for an FHA loan through [Your Company Name]. Based on the information you provided, you may qualify for financing up to [Loan Amount] under FHA guidelines.

**\*\*Loan Details:\*\***

- **\*\*Loan Amount:\*\*** [Loan Amount]

- **\*\*Interest Rate:\*\*** [Interest Rate]

- **\*\*Loan Type:\*\*** FHA

- **\*\*Term:\*\*** [Length of Loan, e.g., 30 years]

- **\*\*Estimated Monthly Payment:\*\*** [Monthly Payment Amount]

**\*\*Pre-Approval Conditions:\*\***

This pre-approval is contingent upon the following:

1. Verification of your financial documents, including income, credit history, and assets.

2. An acceptable property appraisal on the desired property.

3. The property must meet FHA guidelines and requirements.

Please note that this letter is a statement of your pre-approval status and does not indicate a binding agreement. Final approval is subject to underwriting review and additional documentation.

If you have any questions or would like to discuss the next steps, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Congratulations on taking this important step toward home ownership!

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]