

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Bank/Institution Name]
[Bank Address]
[City, State, Zip Code]

Dear [Recipient Name],
Subject: FHA Loan Request

I am writing to formally request an FHA loan for the purchase of a home located at [Property Address]. I have completed the necessary pre-qualification process and am eager to move forward.

The property purchase price is [Purchase Price], and I am seeking a loan amount of [Loan Amount]. I have attached all required documentation, including my income verification, credit report, and any other pertinent financial information.

I appreciate your consideration of my application and look forward to your prompt response. Should you need any further information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]