

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Underwriter's Name]  
[Underwriting Department Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Underwriter's Name],

Subject: FHA Loan Underwriting Request - [Loan Application Number]

I hope this letter finds you well. I am writing to formally request your review and approval for my FHA loan application submitted on [submission date]. Below are the details of my application:

- Applicant Name: [Your Name]
- Loan Application Number: [Application Number]
- Property Address: [Property Address]

I understand that you may require additional information or documentation to facilitate your decision. If so, please let me know, and I will be happy to provide whatever is necessary.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]