

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Loan Officer's Name]
[Bank or Mortgage Company's Name]
[Company Address]
[City, State, Zip Code]

Subject: Request for FHA Loan

Dear [Loan Officer's Name],

I hope this letter finds you well. I am writing to formally request an FHA loan to assist in the purchase of my new home.

I have selected a property located at [Property Address], and I believe that an FHA loan would be the most suitable financing option for my circumstances due to its favorable terms.

[Briefly describe your financial situation, including income, credit score, employment status, and reason for choosing an FHA loan.]

I have attached the necessary documentation to support my application, including:

1. [List of attached documents, e.g., income statements, tax returns, employment verification, etc.]

I would appreciate your guidance on the next steps in the FHA loan application process. Please feel free to contact me directly at [Your Phone Number] or [Your Email Address] if you require any additional information.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]