

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Loan Servicer's Name]
[Loan Servicer's Address]
[City, State, ZIP Code]

Re: Request for FHA Loan Modification Extension

Loan Number: [Your Loan Number]

Dear [Loan Servicer's Name],

I hope this letter finds you well. I am writing to formally request an extension for my FHA loan modification under the terms of my existing agreement.

Due to [briefly explain the reason, e.g., financial setbacks, medical issues, etc.], I have been unable to meet the current loan modification terms effectively. I believe that an extension will allow me to stabilize my financial situation and fulfill my obligations.

I appreciate your understanding and cooperation in this matter and kindly ask you to review my request at your earliest convenience. I am hopeful that we can work together to ensure a continued positive outcome.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]