

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Loan Servicer's Name]  
[Loan Servicer's Address]  
[City, State, Zip Code]

Subject: Request for FHA Loan Forgiveness

Dear [Loan Servicer's Name],

I hope this letter finds you well. My name is [Your Name], and I am the borrower of the FHA loan account number [Loan Account Number]. I am writing to formally request forgiveness of my FHA loan due to [reason for forgiveness request, e.g., financial hardship, medical issues, etc.]. [Provide a brief explanation of your situation and any supporting details. You may include information about your job loss, medical bills, or other relevant circumstances that have impacted your ability to repay the loan.]

I have made every effort to keep up with my loan payments, including [mention any actions you've taken, such as payment plans or temporary forbearance]. However, due to the circumstances outlined above, I am unable to continue making payments and am requesting that you consider forgiving my loan.

I understand the implications of this request and am prepared to provide any documentation required to support my case. [You may also add any relevant attachments or note that you will provide them upon request.]

Thank you for considering my request. I look forward to your understanding and support during this challenging time. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further discussion.

Sincerely,  
[Your Name]