

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Loan Servicer's Name]
[Loan Servicer's Address]
[City, State, Zip Code]

Subject: Request for FHA Loan Forgiveness

Dear [Loan Servicer's Name],

I hope this letter finds you well. I am writing to formally request forgiveness for my FHA loan, account number [Your Loan Number]. Due to [briefly explain your financial hardship or circumstances], I have been unable to meet the repayment terms of my loan.

[Optional: Include any relevant supporting documentation, such as financial statements or proof of hardship.]

I understand the importance of fulfilling my obligations; however, my current situation has made it challenging for me to continue payments. I kindly ask for your consideration in granting forgiveness for the remaining balance of my loan.

Thank you for your attention to this matter. I look forward to your timely response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]