

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Loan Servicer's Name]
[Loan Servicer's Address]
[City, State, Zip Code]

Subject: Request for FHA Loan Forgiveness Due to Hardship

Dear [Loan Servicer's Name],

I hope this letter finds you well. My name is [Your Name], and I am writing to formally request consideration for loan forgiveness on my FHA loan (Loan Number: [Your Loan Number]) due to financial hardship. Unfortunately, [briefly describe your hardship, e.g., loss of job, medical issues, etc.]. This situation has significantly impacted my ability to meet my mortgage obligations, leading me to seek alternative solutions.

I have enclosed [list any supporting documents, e.g., financial statements, medical records, unemployment verification, etc.] to provide evidence of my current situation. I am committed to resolving this matter and would appreciate any assistance or options available, including possible loan forgiveness.

Thank you for your understanding and consideration. I hope to hear from you soon to discuss this matter further.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your FHA Loan Number]