

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I, [Your Name], am writing this letter to confirm that I am providing a gift to [Borrower's Name] in the amount of \$[Gift Amount] to be used towards the down payment for their home purchase.

This gift is given freely and is not expected to be repaid. The purpose of this gift is to assist [Borrower's Name] in their home buying process and to help them secure an FHA loan.

If you have any questions or require further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]