

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Police Station Name]
[Police Station Address]
[City, State, Zip Code]

Subject: Request for Police Verification

Dear Sir/Madam,

I am writing to request a police verification for [Name of the person being verified], who resides at [Address of the person being verified]. The verification is required for [purpose, e.g., employment, tenancy, etc.].

Please find the necessary details below:

- Full Name: [Name]
- Date of Birth: [DOB]
- Address: [Current Address]
- Identification Proof: [Type of ID, e.g., Aadhar Card, Passport, etc.]

I appreciate your prompt attention to this matter. Should you require any further information or documentation, please do not hesitate to contact me.

Thank you for your cooperation.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]