

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Police Department Name]
[Police Department Address]
[City, State, Zip Code]

Subject: Request for Police Verification

Dear Sir/Madam,

I am writing to request a police verification for [Purpose of verification, e.g., employment, rental agreement, etc.].

Details of the applicant are as follows:

1. ****Full Name:**** [Applicant's Name]
2. ****Date of Birth:**** [Applicant's DOB]
3. ****Address:**** [Applicant's Address]
4. ****Identification Documents:**** [Type of ID, e.g., Aadhar Card, Passport]
5. ****Other Relevant Information:**** [Any additional information]

I understand that this verification is essential for [brief explanation of importance]. I have attached all the necessary documents required for the verification process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]
[Your Designation, if applicable]