

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Police Department Name]
[Police Department Address]
[City, State, ZIP Code]

Subject: Request for Police Verification

Dear [Officer's Name/Concerned Officer],

I hope this message finds you well. I am writing to formally request a police verification for [state the purpose, e.g., employment, visa application, etc.].

Please find my details below:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Current Address]
- Identification Number: [Provide ID number, if applicable]
- Previous Addresses (if any): [List any previous addresses]

I understand the importance of thorough verification, and I am willing to provide any additional information needed for this process.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]