

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To,

The Manager,

[EPF Office Address]

[City, State, Zip Code]

Subject: Request for Online Transfer of Provident Fund

Dear Sir/Madam,

I am writing to request the online transfer of my Provident Fund account from my previous employer to my current employer. Below are the details required for processing my request:

****Personal Details:****

- ****Name:**** [Your Name]
- ****UAN:**** [Your Universal Account Number]
- ****Previous Employer:**** [Previous Employer's Name]
- ****PF Account Number (Previous):**** [PF Account Number]
- ****Current Employer:**** [Current Employer's Name]
- ****PF Account Number (Current):**** [PF Account Number]

****Reason for Transfer:****

[Briefly state your reason for the transfer]

I have attached the necessary documents and forms as required for the transfer process. I request you to kindly process my application at the earliest.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]