

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To,

The Branch Manager,

[EPF Office Name]

[Office Address]

[City, State, Zip Code]

Subject: Request for PF Withdrawal

Dear Sir/Madam,

I am writing to formally request the withdrawal of my Provident Fund (PF) accumulation.

Details of my PF account are as follows:

- Name: [Your Name]
- PF Account Number: [Your PF Account Number]
- UAN: [Your Universal Account Number]
- Date of Joining: [Your Joining Date]
- Date of Leaving: [Your Leaving Date]
- Reason for Withdrawal: [Brief Reason]

I have attached the necessary documents to support my withdrawal request, including:

1. Copy of my identification (Aadhar/PAN)
2. PF withdrawal form
3. Relieving letter from my employer

I kindly request you to process my withdrawal at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]