

Subject: Follow-Up on Your Recent Inquiry

Dear [Customer's Name],

I hope this message finds you well.

I wanted to follow up regarding your recent inquiry about [brief description of the issue or question]. We appreciate your patience as we work to resolve this matter for you.

[Optionally, provide any updates or additional information related to their inquiry.]

Please let me know if there's anything more I can assist you with or if you have any further questions.

Thank you for choosing [Your Company Name]. We value your feedback and look forward to serving you.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

[Company Website]