

[Your Name(s)]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]  
Dear [Recipient's Name],  
We are thrilled to announce the wedding of [Bride's Full Name] and  
[Groom's Full Name].  
The ceremony will take place on [Date] at [Time].  
The venue is [Venue Name], [Venue Address].  
Please join us in celebrating our love and commitment to each other.  
Reception to follow.  
Kindly RSVP by [RSVP Date].  
With love,  
[Bride's and Groom's Names]