

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Company/Organization Name]
[Company/Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],
Subject: Forgery Claim

I am writing to formally report a forgery related to [briefly describe the document or situation]. The document in question is [describe the document, its date, signatories, and any other pertinent details].

Upon thorough examination, I have identified discrepancies that lead me to believe that the signatures and/or content have been falsified.

[Provide specific details and evidence of the forgery, such as comparison with known samples or eyewitness accounts, if applicable.]

I request that you conduct a full investigation into this matter.

Attached are copies of the relevant documents that support my claim.

Please inform me of the steps that will be taken regarding this issue. I appreciate your prompt attention to this matter.

Thank you for your cooperation.

Sincerely,

[Your Name]
[Your Position, if applicable]
[Your Company/Organization, if applicable]