

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Company/Organization Name]
[Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

Subject: Request for Investigation into Forgery Issues

I am writing to formally request an investigation into a matter of forgery that has come to my attention.

[Provide a brief description of the forgery incident, including dates, parties involved, and any relevant details.]

Given the seriousness of this issue, I kindly ask that you look into the matter promptly. I believe that conducting a thorough investigation will help clarify the situation and address any underlying concerns.

Please let me know how I can assist in this process or if you require any additional information or documentation from my side.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]