

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Allegation of Forgery

I am writing to formally address an issue of forgery that has come to my attention. [Briefly describe the circumstances that led to the discovery of the forgery, including specific details such as dates, locations, and individuals involved.]

This matter is of serious concern, as it undermines trust and integrity in our community. I kindly request your prompt attention to investigate this issue thoroughly.

Please let me know how you wish to proceed, and do not hesitate to contact me should you need more information or documentation related to this matter.

Thank you for your attention to this serious issue.

Sincerely,

[Your Signature (if sending by mail)]
[Your Printed Name]
[Your Title/Organization (if applicable)]