

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Title/Position]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Subject: Appeal Against Forgery Charges

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally appeal the charges of forgery that have been brought against me.

****Introduction****

Briefly introduce yourself and state the purpose of the letter. Mention the specific case number and relevant details regarding the forgery incident.

****Background****

Provide a clear and concise summary of the events leading up to the forgery charges. Include dates, locations, and any individuals involved.

****Argument****

Present your case by providing evidence or reasons why the charges should be reconsidered. This may include:

- Lack of intent to commit forgery
- Alibi or evidence proving your innocence
- Mitigating circumstances or misunderstandings

****Conclusion****

Reiterate your request for a reconsideration of the charges. Thank the recipient for their time and consideration.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]
[Your Title (if applicable)]