

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Demand for Remedy of Breach of Fiduciary Duty

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally address a concern regarding your fiduciary duty as [position/title] and the breach that has occurred.

As you are aware, fiduciary duties require [briefly explain the nature of the fiduciary duty]. It has come to my attention that [describe the specific actions or omissions that constitute the breach]. These actions have resulted in [explain the consequences of the breach].

I request that you [state your specific demands, such as rectifying the situation, providing compensation, etc.], by [specify a deadline for response or resolution]. Please consider this letter a final opportunity to resolve this matter amicably before I explore further legal options. I appreciate your immediate attention to this matter and look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title, if applicable]
[Your Company Name, if applicable]