

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Bureau of Alcohol, Tobacco, Firearms and Explosives

[ATF Field Office Address]
[City, State, Zip Code]

Subject: Application for Federal Firearms License (FFL)

Dear Sir/Madam,

I am writing to formally apply for a Federal Firearms License (FFL) in accordance with the Gun Control Act of 1968.

I am seeking this license to [briefly describe the purpose, e.g., operate a firearms dealership, engage in gunsmithing, etc.]. My proposed business will be located at [business address, if different from home address].

Enclosed with this letter, you will find the completed ATF Form 7 (Application for Federal Firearms License), along with the required fee and any other necessary documentation as outlined in your application guidelines.

Thank you for considering my application. I look forward to your prompt response and am available for any further information you may require.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Business Name, if applicable]