

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, ZIP Code]

Subject: FFL License Verification

Dear [Recipient Name],

I hope this letter finds you well.

This is to confirm the verification of the Federal Firearms License (FFL) for [Licensee Name], with the following details:

- **Licensee Name:** [Full Name]
- **FFL Number:** [FFL Number]
- **License Type:** [Type of License]
- **Expiration Date:** [Expiration Date]
- **Address:** [Licensee Address]

We have verified that the above information is accurate and current as of the date of this letter. Should you require any further information or have questions regarding this verification, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, ZIP Code]

[Your Phone Number]

[Your Email Address]