

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[ATF Field Division Office]  
[Office Address]  
[City, State, Zip Code]

Subject: Application for Federal Firearms License (FFL)

Dear ATF Officer,

I am writing to formally submit my application for a Federal Firearms License (FFL). I am eager to embark on this venture and am committed to adhering to all federal laws and regulations pertaining to the sale and possession of firearms.

**\*\*Applicant Information:\*\***

- **\*\*Name:\*\*** [Your Full Name]
- **\*\*Business Name:\*\*** [Your Business Name (if applicable)]
- **\*\*Type of FFL:\*\*** [Specify Type (e.g., Type 01, 07, etc.)]
- **\*\*Business Address:\*\*** [Your Business Address]
- **\*\*Type of Business Entity:\*\*** [Individual, Corporation, LLC, etc.]
- **\*\*Business Structure:\*\*** [Sole proprietorship, partnership, etc.]

**\*\*Background Information:\*\***

I have undergone comprehensive training in firearms safety and laws, and I have a strong commitment to responsible firearms commerce. My background includes [briefly describe relevant experience or education related to firearms if applicable].

**\*\*Purpose of FFL:\*\***

My primary objective in obtaining an FFL is to [clearly state the purpose, e.g., to operate a gun shop, to engage in gunsmithing, etc.]. I aim to provide quality products and services while ensuring compliance with all legal requirements.

**\*\*Business Plans:\*\***

I intend to [describe your business plan, including target market, anticipated sales strategy, inventory management, etc.]. Additionally, I will implement stringent security measures to safeguard all firearms and adhere to best practices for record-keeping and customer screening.

**\*\*Compliance with Laws:\*\***

I assure you that I will comply with all applicable federal, state, and local laws regarding firearms transactions. I understand the importance of maintaining accurate records and conducting background checks on all purchasers.

Attached you will find:

- Completed ATF Form 7 (Application for Federal Firearms License)
- Fingerprint cards
- Business license (if applicable)
- Any other required documents

I appreciate your consideration of my application and look forward to contributing positively to the firearms community. Should you require any additional information or clarification, please do not hesitate to contact me.

Thank you for your time and attention.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title (if applicable)]

[Enclosures: List of attached documents]