

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Title]  
[Office/Agency Name]  
[Address]  
[City, State, Zip Code]

Subject: Appeal of Felony Conviction

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally appeal the felony conviction rendered against me on [date of conviction], under case number [case number]. I respectfully request a thorough review of my case based on the following grounds:

1. **\*\*[Ground for Appeal #1]\*\***
  - Description of the issue and supporting evidence.
2. **\*\*[Ground for Appeal #2]\*\***
  - Description of the issue and supporting evidence.
3. **\*\*[Ground for Appeal #3]\*\***
  - Description of the issue and supporting evidence.

I believe that my conviction was unjust and rooted in [explain briefly, e.g., procedural errors, new evidence, ineffective assistance of counsel, etc.]. I am seeking [desired outcome, e.g., a retrial, reduction of charges, reversal of conviction].

Thank you for your attention to my appeal. I look forward to your prompt response and am hopeful for a favorable review of my case.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]