

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Recipient Name]
[Title]
[Office/Agency Name]
[Address]

[City, State, Zip Code]
Subject: Appeal of Felony Conviction

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally appeal the felony conviction rendered against me on [date of conviction], under case number [case number]. I respectfully request a thorough review of my case based on the following grounds:

1. **[Ground for Appeal #1]**
 - Description of the issue and supporting evidence.
2. **[Ground for Appeal #2]**
 - Description of the issue and supporting evidence.
3. **[Ground for Appeal #3]**
 - Description of the issue and supporting evidence.

I believe that my conviction was unjust and rooted in [explain briefly, e.g., procedural errors, new evidence, ineffective assistance of counsel, etc.]. I am seeking [desired outcome, e.g., a retrial, reduction of charges, reversal of conviction].

Thank you for your attention to my appeal. I look forward to your prompt response and am hopeful for a favorable review of my case.

Sincerely,

[Your Name]
[Signature (if sending a hard copy)]