

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing this letter in support of [Defendant's Name], who has been convicted of [specific felony conviction]. I have had the pleasure of knowing [Defendant's Name] for [number of years] years, and I can attest to their character and potential for rehabilitation.

Throughout our relationship, I have seen [Defendant's Name] demonstrate qualities such as [list positive attributes, e.g., kindness, responsibility, hard work]. Despite their past mistakes, I believe that [he/she/they] has taken significant steps toward making positive changes in [his/her/their] life. [Provide specific examples of positive behavior, achievements, or efforts towards rehabilitation.]

It is important to recognize that everyone deserves a second chance, and I truly believe that [Defendant's Name] is committed to making better choices moving forward. I am confident that [he/she/they] will contribute positively to society and learn from this experience.

Thank you for considering my perspective on [Defendant's Name]'s character. I respectfully ask for leniency in [his/her/their] case, as I believe [he/she/they] has the potential for a bright future.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]