

[Your Name]
[Your Title]
[Your Institution Name]
[Your Institution Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Recipient Institution/Organization Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Confirmation of FDIC Insurance

I hope this letter finds you well. This is to confirm that [Your Institution Name] is a member of the Federal Deposit Insurance Corporation (FDIC) and that all eligible deposit accounts held at our institution are insured up to the applicable limits.

As of the date of this letter, your deposits are insured by the FDIC up to \$250,000 per depositor, for each account ownership category. This insurance is designed to provide protection against the loss of your deposits in the event of a bank failure, ensuring peace of mind to our valued customers.

If you have any questions regarding your coverage or would like more information about FDIC insurance, please feel free to contact us at [Phone Number] or [Email Address].

Thank you for choosing [Your Institution Name]. We appreciate your trust in us as your financial institution.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title]

[Your Institution Name]