

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Bank's Name]  
[Bank's Address]  
[City, State, Zip Code]

Dear [Bank Manager's Name],

Subject: Request for FDIC Insured Statement

I am writing to formally request an FDIC insured statement for my account [insert account number or type of account] held at [Bank's Name]. This statement is necessary for my personal records and to verify the insurance coverage provided by the FDIC.

Please include information on the current balance, account details, and confirmation of FDIC insurance.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]