

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[FDNY]
[Department/Office Name]
[Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [specific position] with the Fire Department of New York (FDNY) as advertised [where you found the job listing]. With my background in [your relevant experience], along with my commitment to serving the community and maintaining safety standards, I am excited about the opportunity to contribute to the esteemed FDNY team. Having obtained my [relevant degree or certification] from [Your School/Institution], I have developed a strong foundation in [relevant skills or concepts]. My experience at [previous job or volunteer experience] allowed me to [specific accomplishments or skills], which I believe would be beneficial in the position at FDNY.

I am particularly drawn to this role because [specific reason related to FDNY's mission or values]. I am eager to bring my skills in [specific skills] to enhance the team and provide exceptional service to the community.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to the FDNY and support its mission to protect and serve. I am available for an interview at your convenience and can be reached at [your phone number] or [your email].

Sincerely,
[Your Name]