

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[FDNY Recruitment Division]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Appeal for Application Status - [Your Application Number or Position Title]

I hope this letter finds you well. I am writing to formally request an update regarding the status of my application for the [specific position name] with the FDNY, submitted on [submission date]. My application number is [your application number].

I understand that the recruitment process can be lengthy, but I am very eager to know the outcome of my application as I am genuinely passionate about serving my community and joining the FDNY team. I am committed to the values and mission of the Fire Department and would appreciate any information you can provide regarding the current status of my application.

Thank you for your time and consideration. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]