

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Bank Name]  
[Bank Address]  
[City, State, ZIP Code]

Subject: FDIC Insurance Claim Response

Dear [Recipient Name],

I am writing to formally respond to the claim I submitted regarding my FDIC insurance coverage for my account with [Bank Name], account number [XXXX-XXXX].

Claim Details:

- Claim Number: [Claim Number]
- Account Type: [Type of Account]
- Date of Account Closure: [Date]

I appreciate your prompt attention to my claim. According to my records, the total insured amount applicable to my account is [\$X], based on [explain the basis for your claim, e.g., account balances, joint ownership, etc.].

Please find enclosed copies of all relevant documentation for your review, including [list documents: account statements, identification, previous correspondence, etc.].

I kindly request that you provide me with an update on the status of my claim and any further steps required on my part. I look forward to your timely response.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]