

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

FDIC Claims Department
Federal Deposit Insurance Corporation
[FDIC Address]
[City, State, Zip Code]

Subject: Claim for FDIC Insurance

Dear Claims Department,

I am writing to formally file a claim for FDIC insurance.

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Bank Name: [Name of the Bank]

Date of Bank Closure: [Date of Closure]

Please find enclosed all necessary documentation, including [list any attached documents, such as account statements, identification, etc.].

I appreciate your prompt attention to this matter and look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title (if applicable)]