

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

FDIC Claims Department

[FDIC Address]  
[City, State, Zip Code]

Subject: Claim for FDIC Insurance

Dear Claims Department,

I am writing to formally submit a claim for the FDIC insurance related to my account held at [Bank Name] and account number [Account Number].

I am requesting reimbursement for the funds that were lost due to [briefly explain the situation, e.g., bank closure, fraud, etc.].

Please find attached the following documents to support my claim:

1. Copy of the account statement
2. Any relevant communication from the bank
3. [Additional documents, if applicable]

I affirm that the information provided in this claim is accurate and complete to the best of my knowledge.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if mailing a hard copy)]

[Your Printed Name]