

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[FDIC Address]
[City, State, Zip Code]

Subject: FDIC Insurance Claim for [Bank Name/Account Number]

Dear [FDIC Representative's Name or General "To Whom It May Concern"],
I am writing to formally file a claim for FDIC insurance coverage regarding my account with [Bank Name], which is located at [Bank Address]. Unfortunately, [briefly explain the situation, e.g., "the bank has been closed and is not able to return my funds"].

My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Type of Account: [Checking/Savings/Other]

As per FDIC regulations, I am entitled to insurance coverage for funds up to \$250,000 per depositor, per insured bank. I believe my claim falls within this limit and wish to ensure that I recover my insured funds.

Attached to this letter are copies of the relevant documents, including:

1. [Copy of Account Statement]
2. [Identification Documents]
3. [Any Other Relevant Documents]

Please process my claim and inform me of any further steps I need to take. I appreciate your assistance in this matter and look forward to your prompt response.

Thank you for your attention to this claim.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]