

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[FDIC Address]
[City, State, Zip Code]

Subject: FDIC Insurance Claim Request

Dear [FDIC Claims Officer/Specific Contact Name],

I am writing to formally request a claim for FDIC insurance due to the closure of [Bank Name] on [Date of Bank Closure].

Account Details:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Type of Account: [e.g., Checking, Savings]
- Date of Account Opening: [Date]

Enclosed are the documents supporting my claim:

- Copy of the account statement
- Proof of identity (such as a driver's license or passport)
- Any additional relevant documentation

I appreciate your prompt attention to this matter and look forward to your response regarding my claim. If any further information is required, please do not hesitate to contact me at the phone number or email address above.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]