

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Federal Deposit Insurance Corporation
Claims Notification Center
[Address of the FDIC Claims Office]
[City, State, ZIP Code]

Subject: Claim Submission for [Bank Name/Account Number]

Dear Sir/Madam,

I am writing to formally submit a claim regarding my deposits with [Bank Name] which was placed in receivership on [Date].

Account Information:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Type of Account: [Checking/Savings etc.]

I believe I am eligible for a claim due to [brief description of the situation, e.g., loss of funds due to bank closure]. I have attached the necessary documentation to support my claim, including:

1. Copy of account statements
2. Identification (e.g., driver's license)
3. Any other relevant documents

I kindly request that you process this claim promptly. Please contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]