```
[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]
Financial Conduct Authority
12 Endeavour Square
London, E20 1JN
Dear Sir/Madam,
Subject: Application for Authorization
I am writing to formally request authorization for [specific
service/product] under the Financial Services and Markets Act [year].
Applicant Details:
- Business Name: [Your Business Name]
- Business Address: [Your Business Address]
- Registration Number: [Your Company Registration Number]
Scope of Activities:
We intend to operate in the following areas:
- [List of activities/services you intend to provide]
Supporting Documentation:
Enclosed with this letter are the following documents to support our
application:
1. [Document 1]
2. [Document 2]
3. [Document 3]
We are committed to adhering to the FCA's principles and regulations and
look forward to your feedback on our application.
Thank you for considering our request.
Yours sincerely,
[Your Signature (if sending a hard copy)]
[Your Name]
[Your Position]
[Your Business Name]
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